

# MUNCIE INDUSTRIAL REVOLVING LOAN FUND (MIRLF) BOARD INSTRUCTIONS FOR APPLICATION

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1. All applicants are required to fill out the attached application form completely.
2. All Economic Development Administration (EDA) forms and City of Muncie forms must be completed per instructions on each form.
3. In addition to providing the requested information on the application form, each applicant must submit a business plan in a format similar to or like the format described in the attachments. No application will be considered complete without the business plan.  
\*\* ALL FINANCIAL INFORMATION MUST INCLUDE HISTORICAL, PERSONAL AND FUTURE PROJECTIONS AS OUTLINED IN THE MIRLF GUIDELINES.
4. The processing fee must accompany the application. The processing fee is one and one-half percent (1.5 %) of the loan amount, with a minimum fee of \$250.00. This fee is to be made payable to the "Muncie Industrial Revolving Loan Fund" and is refundable only if the application is turned down by the MIRLF Board.
5. All requirements outlined in the MIRLF Guidelines must be adhered to.



MUNCIE  
ECONOMIC  
DEVELOPMENT

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Muncie Industrial Revolving Loan Fund Board  
Muncie Redevelopment Commission  
Horizon Convention Center, 401 S. High St., P.O. Box 842, Muncie, IN 47308-0842  
(765) 288-6681 or (765) 751-9106 | Fax: (765) 751-9151



Name of Applicant \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Date Organized (or Incorporated) \_\_\_\_\_

Principal Office Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Federal ID# \_\_\_\_\_ SIC Code Designation(s) \_\_\_\_\_  
(Standard Industrial Classification)

Product to be manufactured or service provided:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Proposed location for the product:

\_\_\_\_\_  
\_\_\_\_\_

Is Applicant current on all local (personal and real) property taxes?  Yes  No

Please explain if answer is no or not applicable:

\_\_\_\_\_  
\_\_\_\_\_

Purpose of project (please check any that are applicable):

- To construct new building
- To expand existing building
- To acquire existing building
- To acquire machinery, equipment or other fixtures



